



DEPARTMENT OF THE ARMY
US ARMY CONTRACTING AGENCY SOUTHERN REGION
1309 ANDERSON WAY SW
FORT MCPHERSON GEORGIA 30330-1096

REPLY TO
ATTENTION OF

SFCA-SR-CO

21 February 2003

MEMORANDUM FOR Army Contracting Agency, Southern Region Installations

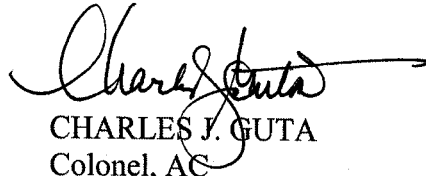
SUBJECT: Southern Region Implementation Memorandum (SRIM) 03-15, Protests

1. The Army Contracting Agency (ACA) Acquisition Instructions (AI), paragraph 9.1, requires PARCs to manage protest actions for the ACA. This memorandum provides ACA, Southern Region procedures for reporting General Accounting Office (GAO) protest information.
2. Within two business days of your receipt of notice of a protest, an electronic version of a synopsis is due to this headquarters. The synopsis of the protest will provide a brief general review or summary of the protest. This summary should be a coordinated document crafted by the local legal advisor and the contracting officer. After review, this office will forward the synopsis to the ACA Contract Policy and Support Directorate.
3. Within two business days of your receipt notice of resolution of the GAO protest the following should be furnished to this headquarters:
 - a. The notice of resolution, if available, which is usually a letter from the GAO to the Army advising of the decision, with the decision attached.
 - b. A synopsis of the protest. The synopsis will include a brief summary of the protest/protest decision and a statement as to what action you will take in response to any GAO recommendations. Once again this will be a document jointly prepared by the legal advisor and the contracting officer
 - c. A copy of the GAO decision.
 - d. If completed within the two business day of receipt of resolution of the protest, a copy of the Bid Protest Action Report required by the Army Supplement to the Federal Acquisition Regulation (AFARS) 5133.190-1. If not completed at this time, then this Report should be furnished within 15 days following notification resolution of the protest.
4. As soon as possible, provide an electronic copy of any settlement agreements as a result of the protest resolution.

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5. For additional information contact the Contracts Operation Division, DSN 367-2419 or Comm 404-464-2419.

A handwritten signature in black ink, appearing to read "Charles J. Guta", with a long horizontal flourish extending to the right.

CHARLES J. GUTA

Colonel, AC

Director

Army Contracting Agency – Southern Region

Principal Assistant Responsible for Contracting